

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, FEBRUARY 28, 2025
10:00 A.M. REGULAR SESSION**

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Friday, February 28, 2025 at 10:00 a.m., with the following members of the Court being present, to-wit:

Present: Todd Tefteller – County Judge presiding,
 Gene Dolle – Commissioner Pct. #1
 Dustin Nicholson – Commissioner Pct. #2
 Mike Ashley – Commissioner Pct. #3
 Jay W. Miller – Commissioner Pct. #4

Judge Tefteller called the regular meeting to order at 10:02 a.m.

1. Invocation and Pledges

Prayer was led by Commissioner Dolle.

Pledges to the U.S. & Texas flags led by Commissioner Nicholson.

2. Citizen comments. No comments.

3. Consider and take action on approval of:

- A. The minutes of previous meetings;**
- B. Payroll changes;**
- C. Payroll;**
- D. Budget amendments;**
- E. Accounts Payable;**
- F. Accept for recording: Auditor report; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Racial Profile Report for Sheriff's Office; Flood Out Restoration Mitigation and Reconstruction Service Contract; Pitney Bowes State and Local Fair Market Value Lease; and, applications for use of Upshur County roads and rights-of way and permit requests.**

Commissioner Nicholson made a motion with a second by Commissioner Dolle to approve items 3A-F. Motion carried 5-0. Unanimous vote in favor.
(SEE ATTACHED)

4. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.

Judge Leward LeFleur was present to advise the Court that the renovation is currently 44% complete. He presented a "Change Order" to the Court regarding the topping on the 5th floor to be removed and submitted the bid for said project. Motion by Commissioner Nicholson with a second by Commissioner Dolle to approve the Change Order as submitted. Motion carried 5-0. Unanimous vote in favor.

5. Discuss and take action to accept for recording the plat of Souder Addition subdivision.

Motion by Commissioner Dolle with a second by Commissioner Nicholson to accept for recording the plat of Souder Addition subdivision. Motion carried 5-0. Unanimous vote in favor.

6. Discuss and take action to approve the purchase of a portable radio for \$1,690.15 for Commissioner Dolle to use to aid in Courthouse Security and approve payment for this radio to be from line item 200-409-5400 office machines and equipment.

Motion by Commissioner Dolle with a second by Commissioner Ashley to approve the purchase of a portable radio for \$1,690.15 for Commissioner Dolle to use in aid in Courthouse Security and approve payment for this radio to be from line item 200-409-5400 office machines and equipment. Motion carried 3-2.

7. Discuss and take action to award the bids for Road & Bridge fuel and materials.

Commissioner Nicholson recused himself from the meeting at 10:20 a.m.

Road and Bridge Administrator Phil Stegall recommended the following award of bids:

Gasoline and Diesel Fuel: Petroleum Traders
Hot Oil Sand: Longview Asphalt
Refined Road Oil: Bryan and Bryan Asphalt
Rock/Rip Rap: Longview Asphalt
Crushed Gravel: Green Dream International
Culverts: Hewitt Farm Supply

There was discussion regarding the bids from Longview Asphalt that Road and Bridge Administrator recommended however were not the lowest bids. Judge Tefteller announced that notice must be given to other bidders before awarding those bids.

Motion by Commissioner Ashley with a second by Commissioner Miller to award the following bids:

Gasoline and Diesel Fuel to Petroleum Traders
Refined Road Oil to Bryan and Bryan Asphalt
Crushed Gravel to Green Dream International
Culverts to Hewitt Farm Supply

Motion carried 4-0. Unanimous vote in favor.

Motion by Commissioner Ashley with a second by Commissioner Miller to table the award of bids for Hot Oil Sand and Rock/Rip Rap to the next regular meeting of the Commissioners Court. Motion carried 4-0. Unanimous vote in favor.

Commissioner Nicholson rejoined the meeting at 10:30 a.m.

8. Hear from the Road & Bridge Administrator with an update of the County roads in each precinct.

Road and Bridge Administrator Phil Stegall announced that he was still having issues with Bison Road in regards to the beaver issue. He stated that he had met with the City and that they are not taking responsibility to help with the issue. He further stated that he had met with the City in regards to the limbs on Cherokee Trace. Commissioners suggested that Mr. Stegall meet with the City Council in regards to these issues to work on a resolution. Mr. Stegall further announced that he had met with the oil people in regards to Antelope Road. Judge Tefteller stated that they still need to meet with the Gladewater City Manager in regards to South Lake Road.

9. Discuss and take action to hiring a new Building Maintenance Supervisor.

Motion by Commissioner Dolle with a second by Commissioner Ashley to hire Kevin Crutsinger as the new Building Maintenance Supervisor. Motion carried 5-0. Unanimous vote in favor.

10. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

_____ Section 551.071 (consultation with attorney(s));

 A,B Section 551.072 (deliberation regarding real property);

 A,B Section 551.0725 (deliberation and discussion of contracts being negotiated);

_____ Section 551.073 (deliberation about gifts and donations);

 C,D Section 551.074 and 551.0745 (personnel matters);

_____ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

A. Consideration of the Round XII Project administration in reference to the Courthouse

Renovation.

- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.**
- C. Discussion of personnel matters in connection with the Round XII Courthouse renovation.**
- D. Interview and discuss applications for Building Maintenance Supervisor.**

Court entered into **CLOSED SESSION** at 10:42 a.m.


- 11. The Court will re-convene into open session and take any action necessary as a result of Executive Session.**

The Court reconvened into **OPEN SESSION** at 11:25 a.m. No action as a result of **CLOSED SESSION**.

- 12. Adjourn.**

Motion by Commissioner Ashley with a second by Commissioner Dolle to adjourn the meeting. Motion carried 5-0. Unanimous vote in favor. Meeting adjourned at 11:25 a.m.

ATTEST:


TERRI ROSS, UPSHUR COUNTY CLERK

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.